**Curacy Placement Agreement**

This Placement Agreement is for the mutual flourishing of the Curate and Placement Supervisor having discussed, understood, and accepted the expectations of the Curacy placement.

The agreement is between:

The **Curate**

The Reverend *NAME*, as Assistant Curate of *PARISH/BENEFICE/CONTEXT*

and the **Placement** **Supervisor**

The Reverend *NAME* of *PARISH/BENEFICE/CONTEXT*

and the Adviser for Curacy, the Reverend Lee Barnes

**1 Duration**

The agreement shall begin on [insert date] until [insert date] and apply for the period of the placement.

**2 Mutual Expectations**

A discussion should be had between the Curate and the Placement Supervisor concerning the purpose, shape and expectations of ministry during the placement. The discussion should cover the following points:

* What is the Curate looking for the placement context to provide.
* What can the placement context offer the Curate.
* What the Curate can expect of the Placement Supervisor (which should include regular guidance about the nature of work to be carried out and the standards expected).
* What the Placement Supervisor can expect of the Curate.
* Parameters and expectations of authority, confidentiality and mutual respect of different approaches to ministry and theology.
* When will opportunities for supervision and reflection take place during the placement.

Please summarize your discussion in this section.

**3 Placement Time:**

Indicate when normal placement sessions will be in addition to Sundays (accepting that some Curates are full-time and others part-time):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Morning | Afternoon | Evening |
| Monday |  |  |  |
| Tuesday |  |  |  |
| Wednesday |  |  |  |
| Thursday |  |  |  |
| Friday |  |  |  |
| Saturday |  |  |  |

**4 Assessment in Curacy**

It is the responsibility of the Placement Supervisor to complete a Report, following the completion of the placement. The Curate will have opportunity to read the Report and comment, before it is emailed to the Adviser for Curacy.

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We confirm that, at our meeting on [insert date], we committed ourselves to strive for a productive, trustful and honest working relationship during the placement.

Signed: ……………………………………… Curate

 ……………………………………… Placement Supervisor

Date: ………………………………………

Received and agreed by:

 ……………………………………… Adviser for Curacy

 ……………………………………. Date

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