Diocese of Bristol Application Form

**It is important that this application form is completed by applicants.**

**A Curriculum Vitae is not an acceptable substitute.**

***Please submit your application as a Word document and please do not convert to a PDF file.***

**Data Protection Act**

As per the Diocese of Bristol recruitment privacy notice, the information provided on this form will be held in confidence and used for the purpose of recruitment, selection and HR administration/monitoring and no other purpose.

|  |  |
| --- | --- |
| Application for the post of |  |

### SECTION 1 PERSONAL DETAILS

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Surname |  | | | | Title | |  | |
| Forename |  | | | | | | | |
| Address |  | | | | | | | |
| Telephone |  | | E-Mail |  | | | | |
| Mobile |  | |
|  | | |  | | | | | |
| Ordained Deacon in the Diocese of | |  | | | | In (year) | |  |
| Ordained Priest in the Diocese of | |  | | | | In (year) | |  |
| Currently Beneficed/Licensed in the Diocese of | |  | | | | Since  (year) | |  |
| **Lay Ministers** | | | | | | | | |
| First licensed/commissioned in the Diocese of | |  | | | | In (year) | |  |

Were you selected as Incumbent Status at selection or by candidates panel

**Yes**    **No**

Have you completed end of curacy assessment? *(To be completed by curates in training only)*

**Yes  No**

Have you got a letter from the Bishop to confirm that you have completed your curacy

**Yes**    **No**

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| --- |
| **If you have answered no to any of the above 3 questions, please use this space to provide details.** |

### SECTION 2 PRE ORDINATION

*Please give details with dates,* ***most recent first****.*

#### Principal secondary schools

|  |  |  |  |
| --- | --- | --- | --- |
| From | To | | School and public exams |
|  |  | |  |
|  |  | |  |
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|  | |  | | |

1. **Further education (including theological college or course)**

*Please give qualification obtained with class if degree.*

|  |  |  |  |
| --- | --- | --- | --- |
| From | To | | College, course etc |
|  |  | |  |
|  |  | |  |
|  |  | |  |
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|  | |  | | |

1. **Other professional/practical qualifications obtained** (e.g. teaching, social work, further study).

|  |  |  |
| --- | --- | --- |
| From | To | Qualification / experience |
|  |  |  |
|  |  |  |
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1. **Career before ordination**

*Please give an indication of the nature of the work and responsibilities, with dates, most recent first.*

|  |  |  |
| --- | --- | --- |
| From | To | Post and description |
|  |  |  |

**SECTION 3**  **CURRENT APPOINTMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| Role Title |  | Date of Commencement |  |
| *Please provide a brief outline of your work, responsibilities and achievements.* | | | |

**SECTION 4**  **MINISTRY SINCE ORDINATION**

1. **Posts held since Ordination** (full and part-time not including present appointment).

*Please list in chronological order, with separate entries for posts held concurrently (e.g. Rural Dean, chaplaincies etc) and indicate major parish features (e.g. team ministry, ecumenical).*

|  |  |  |
| --- | --- | --- |
| From | To | Post and description |
|  |  |  |

1. **Responsibilities in the wider church**

*Please indicate tasks undertaken for the wider Church (e.g. synodical responsibilities at any level, diocesan committees and working parties served on, ecumenical involvement or work for a Church voluntary organisation).*

|  |  |  |
| --- | --- | --- |
| From | To | Description |
|  |  |  |
|  |  |  |
|  |  |  |
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1. **Continuing Ministerial Education**

*Please list training courses attended and development activities undertaken (other than IME 1-7) in the last five years, including development outside the Church.*

|  |  |
| --- | --- |
| Date | Description |
|  |  |

1. **Any publications**

|  |  |
| --- | --- |
| Date | Publication |
|  |  |

1. **Theological and Ecclesiological**

|  |
| --- |
| *(a) What theological traditions and spiritual disciplines have shaped your daily life and ministry?* |
|  |
| *(b) What are your priorities in ministry?* |
|  |

**SECTION 5 COMMUNITY AND OTHER INTERESTS**

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| 1. **Responsibilities in the community**   *Please list tasks undertaken (e.g. school governor, political or community service).* |
|  |
| 1. **Other areas of interest**   *Please indicate special areas of concern (e.g. particular issues in contemporary life, international matters, academic or artistic interests) and recreational interests.* |
|  |

### SECTION 6 STATEMENT OF SUITABILITY, SKILLS & EXPERIENCE

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| --- |
| *Please state your reasons for applying for this post and why you think you are a suitable candidate, making particular reference to the Person Specification which forms the selection criteria and where appropriate the Role Description. Please continue on additional pages if required.* |

**SECTION 7 SAFEGUARDING EXPERIENCE**

*All ordained ministers have a duty to protect the health, safety and welfare of those in their care and this will include up-to-date knowledge of safeguarding practice.*

Please provide an overview of your safeguarding experience to date.

*Thank you for completing Part 1 of 3 of the Application Form. Please proceed with Part 2.*